***Work in Progress of Animation Independent Projects***

***Your Name:***

***Project Title:***

***Software:***

***Total days:***

*This is expected to be a short document, regardless of project size with screenshots (or photos if not on computer) and descriptions of EVERYDAY you work on your project. The primary purpose of this report is to communicate to the teacher what has been accomplished and if the project is on track and to indicate where it’s not and what will be done about it.* ***Your short descriptions should include what was accomplished daily and if the project is on target or being revised. Everyday include an image of your progress and at least 2 sentences describing the above mentioned.***

*Below are two boxes that summarize the expectations for the daily work in progress.*

#### **Daily Progress and Deviations from Plan**

Achievement of key milestones or other significant measure of progress towards the key milestones should be noted. Provide a brief report of any parts of the project that are NOT progressing as planned and what is being done to address it. This should be 1-2 sentences.

#### **Daily Summary**

Enter a very brief summary of whether or not the project is on target to meet its due date. If not, what is the key reason (s). You might also indicate in here any significant risks that are in danger of occurring or have occurred, and what you need short term to make the project successful. It should be just one sentence if everything is going according to plan.

Day 1:

Day 2:

Day 3:

Day 4:

Day 5:

Day 6:

Day 7:

Day 8:

Day 9:

Day 10:

#### **Other Comments**

Add anything else you think the teacher should be aware of should go here.